



## Minutes – Board of County Commissioners

Regular Board Meeting  
Benton County Courthouse, Prosser, WA  
Tuesday, May 21, 2024, 9:00 a.m.

*Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx*

**Present:** Chairman Jerome Delvin  
Commissioner Michael Alvarez  
Commissioner Will McKay  
County Administrator Jerrod MacPherson  
Clerk of the Board Amanda Pearson

**Benton County Employees Present During All or a Portion of the Meeting:** Information Technologies Manager, Robert Heard; Human Resources Manager, Carlee Nave; Deputy Prosecuting Attorney, Ryan Brown; Treasurer, Ken Spencer; Security Program Coordinator, Steve Caughey; Deputy Prosecuting Attorney, LeeAnn Holt; Planning Manager, Michelle Mercer

### **Pledge of Allegiance**

The Board recited the Pledge of Allegiance.

### **Approval of Minutes**

The Minutes of May 14<sup>th</sup>, 2024 were approved.

### **Review Agenda**

None.

### **Public Comment**

Ilene Alexander in Prosser spoke about drug and alcohol treatment. She also commented about the effects of Narcan, an increase in crime, as well as staffing concerns related to the Recovery Center.

Tina Gregory in Kennewick spoke about out-of-control government and an increase in assessment values. She also commented on chemtrails, open illegal borders and agreed with the previous speaker's statements regarding staffing concerns.

### **Consent Agenda**

**MOTION:** Commissioner Alvarez moved to approve the consent agenda items "a" through "t". Commissioner McKay seconded and upon vote, the Board approved the following:

Assessor

- a. Transfer of Funds, Fund No. 0010, Dept. 101 for Commercial Appraiser

Auditor

- b. Payroll ~ Check Posting List for 05/03/24-A
- c. Payroll ~ Check Posting List for 05/03/24-B
- d. Accounts Payable ~ Check Posting List for 05/09/24
- e. Accounts Payable ~ Check Posting List for 05/10/24-A
- f. Accounts Payable ~ Check Posting List for 05/10/24-B
- g. Transfer of Funds, Fund No. 1110, Dept. 000 for Temporary Help in Elections

Commissioners

- h. Transfer of Funds, Fund No. 1600, Dept. 000 for Capital Outlay
- i. Amending the Memorandum of Understanding with Benton Franklin Recovery Coalition

Corrections

- j. Second Amended Contract with Comprehensive Healthcare for Mental Health Services at the Jail
- k. Contract Amendment with WA State Health Care Authority for Opioid Treatment Network at the Jail

Human Services

- l. Contract Amendment with WA State Dept. of Commerce, Community Services and Housing Division for Emergency Housing Fund Grant

Juvenile

- m. Contract with Kristi Hunziker for Services and Treatment to First-Time Sex Offenders
- n. First Amended Contract with Branden Landon for Legal Representation in BECCA Dockets

Planning

- o. Short Plat Vacation – SPV 2024-004 Olsen

Public Works

- p. Transfer of Funds, Fund No. 1550, Dept. 000 for Ventilation System Upgrade on the Moderate Risk Waste Facility

Purchasing

- q. Purchase of Kennels for Pickup Truck Bed from Jackson Creek Manufacturing, Inc. for Canine Control Department
- r. Second Contract Amendment to Contract with PPC Solutions, Inc. for Unarmed and Armed Security Guard Services
- s. Contract Amendment No. 1 with Apollo Sheet Metal, Inc. for HVAC Services

Sheriff

- t. Surplus and Trade-In of 83 Motorola Portable Radios

**Other Business**

None.

**Executive Session - Potential Litigation**

The Board went into executive session at 9:11 a.m. for up to 20 minutes with Deputy Prosecuting Attorney, Ryan Brown; Deputy Prosecuting Attorney, LeeAnn Holt and Planning Manager, Michelle Mercer. Also present were Jerrod MacPherson, and Amanda Pearson.

The Board came out at 9:31 a.m. No decisions were made in executive session.

**Tort Claim**

CC 2024-04B Tony Nelson Mason received on 5/16/2024

**Payroll**

Check Date: 5/3/2024

Payroll Checks

Total of all funds: \$3,119,933.83

Warrant #: 244424-244440

Direct Deposit #: 189134-189791

Payroll Draw Deductions/Transfers

Total of all Funds: \$2,750,800.29

EFT #: 908-914

ACH #: 1851-1861

Payroll Deduction Warrants

Total of all Funds: \$108,698.81

Warrant #: 256603-256612

Check Date: 5/3/2024

Payroll Checks

Total of all funds: \$2,468.11

Warrant #: 244441

Payroll Draw Deductions/Transfers

Total of all Funds: \$1,440.15

EFT #: 915

ACH #: 1863-1864

**Accounts Payable**

Check Date: 5/9/2024

P-Cards #: 1912

Total of all Funds: \$378,396.54

Check Date: 5/10/2024

Warrants #: 256705-256834

Total of all funds: \$447,394.91

EFT's #: 917

Transfers #: 1862, 1870, 1872-1893, 1899-1903, 1905-1908, 1910-1911, 1913

Total of all Funds: \$12,249.09

Check Date: 5/10/2024

Transfers #: 1914  
Total of all Funds: \$2,000,000.00

**Resolutions**

- 2024-0364 Transfer of Funds, Fund No. 0010, Dept. 101 for Commercial Appraiser
- 2024-0365 Transfer of Funds, Fund No. 1110, Dept. 000 for Temporary Help in Elections
- 2024-0366 Transfer of Funds, Fund No. 1600, Dept. 000 for Capital Outlay
- 2024-0367 Amending the Memorandum of Understanding with Benton Franklin Recovery Coalition
- 2024-0368 Second Amended Contract with Comprehensive Healthcare for Mental Health Services at the Jail
- 2024-0369 Contract Amendment with WA State Health Care Authority for Opioid Treatment Network at the Jail
- 2024-0370 Contract Amendment with WA State Dept. of Commerce, Community Services and Housing Division for Emergency Housing Fund Grant
- 2024-0371 Contract with Kristi Hunziker for Services and Treatment to First-Time Sex Offenders
- 2024-0372 First Amended Contract with Branden Landon for Legal Representation in BECCA Dockets
- 2024-0373 Short Plat Vacation – SPV 2024-004 Olsen
- 2024-0374 Transfer of Funds, Fund No. 1550, Dept. 000 for Ventilation System Upgrade on the Moderate Risk Waste Facility
- 2024-0375 Purchase of Kennels for Pickup Truck Bed from Jackson Creek Manufacturing, Inc. for Canine Control Department
- 2024-0376 Second Contract Amendment to Contract with PPC Solutions, Inc. for Unarmed and Armed Security Guard Services
- 2024-0377 Contract Amendment No. 1 with Apollo Sheet Metal, Inc. for HVAC Services
- 2024-0378 Surplus and Trade-In of 83 Motorola Portable Radios

There being no further business before the Board, the meeting adjourned at approximately 9:31 a.m.

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Clerk of the Board

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Chairman